

## RECRUITMENT OF CHIEF SECURITY OFFICER

**The South Indian Bank Ltd., a Premier Scheduled Commercial Bank in India, invites applications from Indian Nationals for the post of Chief Security Officer**

### **READ THIS NOTIFICATION CAREFULLY BEFORE APPLYING.**

Eligible applicants are requested to apply ONLINE through Bank's website [www.southindianbank.com](http://www.southindianbank.com). No other means/modes of applications will be accepted. Before the registration, applicants are requested to ensure that there is a valid email id in his/her name. Applicants are advised to use Internet Explorer 7 & higher or Mozilla Firefox browsers for the registration of applications.

**All future communications will be sent to the registered email id given while applying online.**

#### **a) IMPORTANT DATES**

Online Application - Start Date	<b>15.05.2024</b>
Online Application - End Date	<b>27.05.2024</b>

#### **b) ROLE & SCALE OF APPOINTMENT**

ROLE	SCALE OF APPOINTMENT*	NO. OF VACANCY
Chief Security Officer	Scale III/IV	1

*\*However, the scale of appointment will be fixed by the management based on the qualification and experience of the applicant.*

#### **c) ELIGIBILITY CRITERIA (as on 30.04.2024)**

Age	Not more than 50 years; <i>For retired officers from Central/State Police, age relaxation as per the discretion of the Bank.</i>
Experience	Minimum 10 years of experience in the following: <ul style="list-style-type: none"> <li>Fighting corps of the Indian Army/ Indian Navy/ Indian Air Force (not below the rank of captain in Indian Army or equivalent in Indian Navy/ Indian Air Force).</li> <li>Central Police/State Police (not below the rank of DySP).</li> <li>Para Military Forces (not below the rank of Assistant Commandant).</li> </ul>
Education	Graduation from a recognised University
Desirable Eligibility	Knowledge in Malayalam

**d) PLACE OF POSTING**

Kerala - Thrissur/Ernakulam  
*(Liable for transfer anywhere in India at the sole discretion of the Bank.)*

**e) TERMS OF EMPLOYMENT**

Probation	1 year
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**f) COMPENSATION PACKAGE**

Compensation shall be fixed by the management based on the knowledge and experience of the applicant. Will be eligible for Performance Linked Incentive (PLI) based on performance review on the terms and conditions of the Board approved Performance Linked Incentive Scheme for the respective financial years. All other benefits will be as applicable to the Scale in which the applicants are recruited.

**g) JOB DESCRIPTION/CORE COMPETENCIES**

<p><b>Job Description:</b></p> <ul style="list-style-type: none"> <li>Function as the head of Physical Security Cell of the Bank.</li> <li>Ensure physical security of all the banking outlets and offices of the Bank.</li> <li>Ensure physical security of all the currency chests of the Bank.</li> <li>Ensure that the e-surveillance system of the Bank is fully functional all the time.</li> <li>Prepare annual security budget and manage the budget.</li> <li>Direct and guide the CMS (Centralized Monitoring Station).</li> <li>Work closely with all the stake holders and redressal of all the security related complaints.</li> <li>Lead, nurture and monitor the team and ensure quality &amp; compliance.</li> <li>Develop policies/initiatives leading to innovations.</li> <li>Identify, empanel and manage the vendors involved in the security system.</li> <li>Train and evaluate the proficiency levels of the team on a regular basis.</li> <li>Maintain TAT targets for the system processes.</li> <li>Conducting spot checks at various locations and suggest amendments to mitigate risk.</li> <li>Monitoring, identification, handling, reporting and facilitating security systems.</li> <li>Regulatory reporting.</li> <li>Man management.</li> <li>Other works assigned by the Bank from time to time.</li> </ul>
<p><b>Core Competencies:</b></p> <ul style="list-style-type: none"> <li>Excellent communication and negotiation skills.</li> <li>Excellent interpersonal and relationship management skills.</li> <li>Innovative.</li> <li>Strong overall computer skills including Excel, Word, PowerPoint, Outlook.</li> <li>Clear understanding of the security requirements in the Bank.</li> </ul>

## **h) MODE OF SELECTION**

### **Initial Shortlisting and Interview**

- ✓ Adequate number of shortlisted applicants will be called for Interview.
- ✓ Mere eligibility will not vest any right on the applicant for being called for Interview.
- ✓ Bank reserves the right to make required modifications in selection process considering number of applications for the post and also decide the number of applicants to be called for Interview.
- ✓ In matters regarding eligibility and selection, Bank's decision will be final and **no further correspondence will be entertained.**

## **i) HOW TO APPLY**

Applicants can apply online through Bank's website [www.southindianbank.com](http://www.southindianbank.com) only from **15.05.2024 to 27.05.2024** and no other mode of application will be accepted.

- ✓ Ensure that the applicant fulfils all the eligibility criteria.
- ✓ The applicants are requested to ensure that the information provided in the Online-Application Form is correct before submitting the application form.
- ✓ There will not be any provision to modify the submitted online application. Applicants are requested to take utmost care while filling up the online application.
- ✓ Applicants making multiple registrations will be disqualified.
- ✓ Applicants will have to enter their basic details and upload the photograph, signature and Curriculum Vitae (CV) as per the specifications given below.

### **❖ Guidelines for uploading Photograph:**

- JPEG format (.jpg)
- Width - 378 pixel, Height - 437 pixel
- File Size – should not exceed 200 KB

### **❖ Guidelines for uploading Signature:**

- The applicant should sign on a white paper with black ink pen and upload the same
- Resolution: 110 pixels (height) x 140 pixels (width)
- Ensure that the size of the scanned image is not more than 50kb.

### **❖ Guidelines for uploading Curriculum Vitae (CV):**

- The CV should be in PDF format
  - Ensure that the size of the file is not more than 1 MB.
- ✓ Please note that there will be a system generated User Id (Application Ref. Id) for your registered application. Applicants should create their own password to login and for taking print of the application form. Please note down the User ID (Application Ref. ID) and Password carefully for future references. An e-mail containing details of the registration will be sent to the e-mail Id given by the applicant.

- ✓ Keep a copy of the application printout for future reference. Please note that the physical copy of the Application need not be sent to us.

## **j) GENERAL CONDITIONS**

- ✓ Before filling in the online application form, the applicant must ensure that he/she fulfils all the eligibility criteria with respect to age, educational qualifications, work experience etc. in respect of the post for which he/she is making the application. The applicants will be called for Interview based on the information provided in the online application form submitted by them. If any of the information furnished by the applicant is found to be incorrect/ false on a later date, the selection / appointment is liable for termination.
- ✓ Applicants are advised to retain two copies of the same photograph which is used in the application for use at the time of Interview.
- ✓ Canvassing in any form will be a disqualification.
- ✓ Applicants will have to appear for Interview on their own.
- ✓ Applicants willing to serve anywhere in India only need to apply.
- ✓ Appointment will also be subject to Medical fitness, satisfactory background verification and completion of other formalities as per the rules and regulations of the Bank from time to time.

## **NOTE:**

**The Access to the Bank's website could be delayed towards the closing date for submitting the Online Registration due to heavy Internet Traffic. Hence the applicants are advised to avoid last minute rush and make use of the time span available for submitting the applications online. The Bank does not assume any responsibility for the applicant not being able to submit his/her application due to non-availability of internet or any other reason beyond the control of the Bank.**

## **For queries please contact:**

Our Toll Free Customer Care Number **1800-425-1809/ 1800-102-9408** or mail us at **careers@sib.co.in**

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